

**VOLUNTEER LOUISIANA COMMISSION  
PROVISIONAL MINUTES**

WEDNESDAY, JUNE 13, 2018

10:00 AM – 2:00 PM

STATE LIBRARY OF LOUISIANA

701 NORTH FOURTH STREET

BATON ROUGE, LA 70802

**Commissioners Present**

**Voting Members**

Karen Moss-Barnes – Vice Chair

Kellie Duhon

Carissa Graves

Ryan Haynie

Leslie Hill

Gwen Hilliard - Secretary

Mitzi Hochheiser – Chair

Lee Jeter

Julie LaFleur - Treasurer

Patrick Lawler

Paul Pratt

**Ex-Officio Members**

Lora Grady

*CNCS State Office*

**Ex-Officio Members Absent**

John Bel Edwards, Governor

Billy Nungesser, Lt. Governor

**Commissioners Absent**

Sandra Cavalier

Angela Jouett

Grant Shreiner

Kyle Wedberg

**Staff Attending:**

Judd Jeansonne

Tammy Son

Stephanie Trahan

Jawonna Mason

Kori Chisham

**Staff Absent:**

**CALL TO ORDER**

Chair Mitzi Hochheiser called the meeting to order at 10:15 AM. Roll call was conducted and a quorum was declared.

**MINUTES**

The minutes were reviewed. Patrick Lawler moved to approve the minutes with the corrections, Paul Pratt seconded the motion; motion passed.

**TREASURER'S REPORT**

Julie LaFleur presented the Treasurer's Report. Report included a funding stream overview, review of activity with State General Funds, Commission Support Grant, and the Commission Investment Fund. Question on Commission Investment Fund (CIF); three large expenses remain and the rest of the funds will be expended. Question on State General Funds; some purchases still remain and funds will be spent down by end of fiscal year. Discussion on status and

amount of the State General Funds over the past several years. Ryan Haynie made a motion to accept the report as presented, Gwen Hilliard seconded the motion; motion passed.

#### **CHAIR'S REPORT**

Mitzi Hochheiser reported that two members are no longer serving on the Commission. The evaluation for the Executive Director has been sent out and needs to be returned by Friday. Commission Officer Elections will be held at the meeting. Discussion on program development and how the commission can help, especially targeting veterans, disaster response, and environmental focus areas. The AmeriCorps Committee will look into program development and report back to the Commission.

Makesha Judson with the Office of the Mayor-President Sharon Weston Broome presented Judd Jeansonne and Kori Chisham with Certificates of Commendation.

#### **EXECUTIVE DIRECTOR'S REPORT**

Judd Jeansonne reported that one priority in the next year is to work on planning and succession, and policies and procedures with a goal to work more collaboratively and utilize working groups to dive deeper into specific areas.

#### **VOLUNTEERISM/DISASTER SERVICES COMMITTEE**

Kellie Duhon reported that committee members have participated in several community events promoting Volunteer Louisiana, and encouraged other commissioners to get involved in volunteer opportunities. Judd Jeansonne added an update on the Disaster Services Training by the Disaster Services Unit of CNCS that was held earlier in June.

#### **GOVERNANCE COMMITTEE**

Leslie Hill reviewed the Governance Committee's proposed sets of by-law amendments. The first set consisted of substantive amendments, and the second set consisted of technical amendments pending adoption of the first set. Karen Barnes moved to adopt both sets of amendments, Patrick Lawler seconded; motion to adopt passed without objection.

#### **COMMISSIONER EDUCATION**

Kimberly Poorbaugh with the Governor's Office on Homeland Security and Emergency Preparedness (GOHSEP) presented on GOHSEP and the new State Legislation expanding the collaboration between GOHSEP and volunteer organizations.

#### **COMMISSION NOMNIATIONS**

Commissioner nominations were opened for discussion. Patrick Lawler nominated for Secretary, Julie LaFleur nominated for Treasurer, Karen Moss-Barns nominated for Vice Chair, Mitzi Hochheiser nominated for Chair. Leslie Hill made a motion to accept the slate as presented; Kellie Duhon seconded the motion; motion passed.

### **AMERICORPS COMMITTEE**

Lee Jeter presented the review and funding consideration for AmeriCorps State programs applying for Formal Funding. The Committee moved two programs from Competitive Funding to Formal Funding and recommends funding all of the ten programs presented. Ryan Haynie made a motion to completely fund the Formula programs as presented; Gwen Hilliard seconded the motion; motion passed.

The amount of the awards was significantly less than the state formula allocation, and the Committee discussed ways to close that gap. They requested that the Commission pre-emptively authorize staff to pursue and award planning grants to new organizations. Carissa Graves made a motion to approve pursuing planning grants; Kellie Duhon seconded the motion; motion passed.

The Committee explained that the funding announcement for the Competitive programs has been embargoed by the Corporation for National and Community Service. The announcement goes to US Senators and Congressmen first, then to the State, then to the programs. Discussion on Commission members visiting AmeriCorps State programs.

### **ADJOURNMENT**

The meeting was adjourned at 1:27pm.