GOHSEP FACT SHEET
Volunteer + Donated Resources

FEMA POLICY
Donated resources used on eligible work that is essential to meeting immediate threats to life and property resulting from a major disaster **may be credited** toward the non-Federal share of grant costs under the FEMA Public Assistance (PA) Program. Donated resources may include volunteer labor, donated equipment and donated materials.

GOHSEP INITIATIVE
Working with FEMA, nonprofits, State agencies, local governing authorities, and other stakeholders, GOHSEP is currently developing guidance for the proper capture of volunteer and donated resources in the aftermath of a major emergency or disaster so the value of those volunteer hours and donated resources can be **considered** by FEMA for credit toward the non-Federal cost share.

While this process is not yet complete, we hope the following will assist you in collecting the required information needed for volunteer labor and donated resources received by your community for this current disaster.

POTENTIALLY ELIGIBLE WORK
- Muck and gut, mold work, debris to the street
- Shelter operations
- Feeding operations
- Warehouse and logistical support
- Supply distribution
- Filling/placing sandbags
- Search and Rescue
- Crisis Hotline

SUMMARY OF REQUIREMENTS
- Cost-share offset is limited to Emergency Work – Category A Emergency Protective Measures and Category B Debris.
- Applicant and the work must be eligible under the FEMA PA Program.
- The amount FEMA will credit is capped at the non-Federal share amount.

SUMMARY OF DOCUMENTATION
- Generally the following documentation is required:
  - **Volunteer Labor:**
    - Volunteer name
    - Date and hours worked.
    - Specific work site location.
    - Description of work for each volunteer.
  - **Equipment and Materials:**
    - Equipment type and description
    - Date and time use
    - Donated equipment and materials must be from a third party.

SUBMISSION PROCESS

Volunteer Organization
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Parish OHSEP ➡ GOHSEP ➡ FEMA PA

*PA will determine eligible offsets

PREPARE. PREVENT. RESPOND. RECOVER. MITIGATE.