

FY25 State Formula Grant Application

Training and Technical Assistance Series 1:
Program Files and Process

Week of Jan. 27, 2025



Agenda

Welcome

Audience Definitions: New and Continuing Applicants; State Formula

New Grant Webpage resource: <https://volunteerlouisiana.gov/fy25appresources>

Recent National News: Updates for RFP (Jan. 31)

Refreshers

- FY25 State Formula Timeline
- FY State Formula Program Files

Optional & Supplemental Online Resources: AmeriCorps (“ASN”) and On3Learn

Approach: Training & Technical Assistance Sessions in the Weeks to Come

Files & Resources on New Webpage

New Webpage for Applicants:

<https://volunteerlouisiana.gov/fy25appresources>

- Will be fully populated by the end of Friday, Jan. 31 - initially with information and files already shared
- New links and resources to appear will include:
 - New Training & Technical Assistance sessions as they are scheduled
 - Links to recorded Zoom sessions

Bookmark this webpage



Recent National News: Updates for RFP

Minor update coming to FY25 State Formula RFP Document on Friday, Jan. 31

- Will post on <https://volunteerlouisiana.gov/fy25appresources>

Refresh: FY25 State Formula Timeline, p.1

Training and Technical Assistance Sessions

See file: Guidance Volunteer Louisiana FY25 RFP State Formula rev 6 Jan 2025

- Jan. 30 and 31: Program files and Process (This meeting)
- Feb. 4, 5, 6, and 11: Open Forums
- More to be scheduled: Week of Feb. 10, Week of Feb. 17 (limited dates), and Week of Feb. 24

Tues., March 4 - Application Due in Dropbox by 11:59 p.m.

Wed., March 12 - Presentations from **New** Applicants at Volunteer Louisiana Commission mtg

- Brief presentations (7-10 mins) between 10:30 a.m. and 1:30 p.m. More info will be communicated before mid-February



Refresh: FY25 State Formula Timeline, p. 2

Weeks of March 17 and 24 - Application Clarification Period

- Volunteer LA will send written feedback and offer optional Zoom sessions to discuss

Sun., April 13 - Final Application due in Dropbox by 11:59 p.m.

Week of April 28 – Projected time for us to hear about FY25 Federal Funding allocation (based on prior years’ timing)

Wed., May 7 - Volunteer Louisiana Commission Board meets to consider funding

Fri., May 16 – Projected deadline for Volunteer Louisiana to send grant award info to AmeriCorps



Refresh: Program Files, p.1

eGrants: Uncertain timeline in recent years, but announced wind down in March 2025

- Grantee Sponsor Portal (replacement system) will not accommodate State Formula application processes – only National Competitive process

Jan. 8, 2025: First of three emails with updated FY25 State Formula App files that:

- provide application instructions that no longer reference eGrants
 1. Guidance Volunteer Louisiana FY25 RFP State Formula rev 6 Jan 2025
 2. Volunteer Louisiana FY25 State Formula RFP rev 6 Jan 2025
 3. ASN Application Instructions rev 6 Jan 2025
 4. 2025 AmeriCorps State & National Mandatory Supplemental Information rev 6 Jan 2025
- or that serve provided alternate means of collecting application information
 5. VOL LA FY25 State Formula Face Sheet and Narrative (Word file)
 6. VOL LA FY25 State Formula Excel File

Refresh: Program Files, p. 2

Jan. 15, 2025: Second of three emails with updated FY25 State Formula App files that:

- provide application instructions that no longer reference eGrants
 7. ASN Performance Measures Instructions rev State Formula 24 Jan 2025
 8. ASN Applicant Determined PMs Instructions rev State Formula 24 Jan 2025
- or that serve provided alternate means of collecting application information
 9. ASN Performance Measure collection file rev 24 Jan 2025

Jan. 27, 2025: Third of three emails with updated FY25 State Formula App files that:

- provide application instructions that provide alternate means of collecting application information
 10. Submission Instructions for Dropbox folder with Dropbox link

Jan. 31, 2025: FY25 Application Resources webpage will go online

- <https://volunteerlouisiana.gov/fy25appresources>

Optional & Supplemental Online Resources: AmeriCorps (“ASN”) and On3Learn, p. 1

ASN Academy Learning Path <https://americorpsonlinecourses.litmos.com/?LP=241807>

Time varies per e-course, AmeriCorps’ Litmos website

This a series of e-courses gives an overview of AmeriCorps State and National, from grants and programs to State Commissions and AmeriCorps members. The following four e-courses are helpful to understand AmeriCorps and the Volunteer Louisiana State Formula RFP process:

- ASN 101: Introduction to AmeriCorps State and National
- ASN 201: AmeriCorps State and National Grants
- ASN 301: Restrictions, Requirements, and Regulations
- ASN 401: AmeriCorps Members

In order to access this site, visit <https://americorpsonlinecourses.litmos.com/self-signup/>

- Enter the required information
- In the Code field, enter **CNCS-Litmos**
- Click “Register.” You can explore more and take any courses that interest you by visiting the Course Library
- Additional Litmos access info is available here:
<https://www.americorps.gov/sites/default/files/document/How%20to%20create%20Litmos%20account.pdf>

Optional & Supplemental Online Resources: AmeriCorps (“ASN”) and On3Learn, p. 2

Various courses, On3Learn website

<https://on3learn.digitalchalk.com/delivery/catalog?tab=courses>

On3Learn offers many supplemental courses to help applicants and organizations with grant awards navigate AmeriCorps’ expectation and explore best practices.

- Developing and Integrating Logic Models
- Selecting and Developing Performance Measurements
- The AmeriCorps Evidence Series
- Understanding the AmeriCorps Budget - Part 1: Compliance & Technical Components
- Understanding the AmeriCorps Budget - Part 2: Budget Types & Financial Reporting

To access On3Learn courses:

- You’ll need to add the training to your “cart” and use the Coupon Code **LASUB21** to zero out the cost. This course is provided at **no cost** through Volunteer Louisiana. If you have trouble with the system accepting this code, please contact me via e-mail or phone. **Do not pay for this training at all.**
- When a video mentions “AmeriCorps State” grants and programs, those are guided by our Volunteer Louisiana Commission office in Baton Rouge (us).

Training & Technical Assistance Sessions

These sessions will be offered as “Open Forum” sessions meaning attendees can bring any process or technical questions.

Volunteer Louisiana staff asks that prior to attending, applicants:

- review RFP application and supplemental documents for instructions or guidance
- review AmeriCorps and On3Learn training or guidance
- e-mail their question(s) at least one business day before a session so Volunteer Louisiana staff can prepare and sequence responses - to be of greatest benefit

Volunteer Louisiana staff will not give feedback on content, strength of application, etc.

Tues., Feb. 4	10:30 – 11:30 a.m.	https://zoom.us/j/95908192169?pwd=EaWOs2z1kMwHielyNzdMREKlb6YPZd.1
Wed., Feb. 5	2 – 3 p.m.	https://zoom.us/j/97293867681?pwd=ZSeNm0KeZJxhaiF769q3oAu8sTB064.1
Thurs., Feb. 6	9 – 10 a.m.	https://zoom.us/j/95881757104?pwd=40aroWn02JzyQU2y4aEJGX7eyHaJan.1
Thurs., Feb. 6	2 – 3 p.m.	https://zoom.us/j/94867154366?pwd=QubOwIHfIdzplTKmPmcXhTaMNklLzZ.1
Mon., Feb. 10	1 – 2 a.m.	https://zoom.us/j/98126500723?pwd=WZvwKP4ewu3tasCbaHbaAGbJQ99ubX.1
Tues., Feb. 11	2 – 3 p.m.	https://zoom.us/j/95847309097?pwd=etazazgldGs5KyVfVwOsPL8vyQ6foq.1

Additional sessions for Feb. 12 – 28 will be announced on <https://volunteerloisiana.gov/fy25appresources>